

2025 Constitution Updates

Applies to Version 4g

Summary of Changes

Rule		Name	Brief Description
6	u	Membership	Changes to Country Members and NZB levy(s)
9	n	Members Information	A requirement for the Club required by the 2022 ACT - a) Basic information from the member such contact details, agree to be a member of the Club and pay subscriptions. b) Club is required by the ACT to keep certain information for 7 years after the member “leaves” the Club. c) The member can see the information held by the Club on application.
10	u	Member Resignation	Members and Club requirements and actions.
11	u	Member Discipline	Members appeal rights after suspension.
12	n	Dispute Resolution	A requirement from the 2022 ACT to include a dispute resolution process for members.
13	u	Annual Subscriptions	Expanded explanation on members payment timings as well as what happens for non-payment by members.
15	u	Election of Officers & Committee	As relating to Club Elections – a) Requirement under the Act to be a “Consenting and Suitable” person before standing for election. b) Updated the process for the position of Treasurer.
16	n	Qualifications to be on the Committee	Requirements under the 2022 Act that the member meets the qualifications set out in the Act.
17	n	Officers and Committee duties	Requirements in the 2022 Act that member must abide by – good faith, legal, care & diligence , etc.....
18	u	Management by Committee	Update on adopting members to the Committee and outcome if Committee Members miss un-requested multiple meetings.
19	n	Removal from Committee	Process following a complaint with possible removal of a Committee / Officer from the Committee.
20	n	Sub Committee	Appointment of and basic rules of operation / powers.
22	u	Records	Update on records required to be kept, the location where they are kept and records required in the 2022 Act and interfacing with Incorporated Society’s Registrar.
23	n	Members Records	Request / process by a member for access to their records.
24	u	Treasurer	Updating the treasurer functions /reporting in the Club.
28	u	Finance & Accounts	Updating on the reporting requirements and handling of money received by the Club.

Rule		Name	Brief Description
29	u	Payment to Members	Added increased reporting of payments to members.
30	u	Conflict of Interest	Reference to 2022 Act added.
31	u	AGM	Update to better define what is expected to be reported on, and actions by the Committee at the AGM.
32	u	SGM	Dissemination of information prior to holding a SGM.
34	u n	Voting	a) Update on who may vote can and how they vote. b) Added ability to have / enable proxy voting.
36	n	Grants, Donations, etc	How to deal with a donation, gift, grant, bequest from a will or the like – receiving, privacy, spending etc.
37	u n	Alteration to Rules	a) Added / defined ability to members to initiate / make changes to the Club rules. b) Added allowing “Minor changes” to the rules without having to have an AGM or SGM to make the change.
38	n	Bylaws	Limitations on the Committee making / updating Club rules.
50	n	Privacy	Collection of Members information required to run the Club is covered by the Privacy Act 2020.
51	n	Privacy Officer	The Club is required under the Privacy Act to appoint a Privacy Officer who is able to monitor and advise on privacy both to the club and to its members.
52	n	Privacy Act usage	Defines that the Privacy Act only applies to personal information.
53	n	Use & Disclosure	The Club must make members aware of where and how their supplied information will be used.
54	n	Accurate information	The Privacy Act requires that members information held by the Club is accurate – both members supply & Club updates.
55	n	Access to information	Requests by a member for access to their information held by the Club is a legal right under the Privacy Act.
56	n	Storage and security	The Club is required under the Act to have safe guards to protect the members data while held and when disposed of.
57	n	Retention of information	The Club can only retain keeping members data when it is required for lawful purposes.
	n	Definitions	Specific words / phrases used in The Constitution(Rules) of The Hamilton Contract Bridge Club Incorporated.

Notes : n – new rule , u - rule with significant amendments